

SHERIFF'S FEES

SERVICE AND/OR RETURN..... \$ _____
MILEAGE..... \$ _____
TOTAL..... \$ _____

**I CERTIFY THAT I SERVED THIS SUMMONS ON DEFENDANT(S) AS FOLLOWS:
(CHECK APPROPRIATE BOX AND COMPLETE INFORMATION BELOW)**

- (a) (Individual defendants-personal):
By leaving a copy and a copy of the complaint with each individual defendant personally.
- (b) (Individual defendants-abode):
By leaving a copy and a copy of the complaint at the usual place of abode of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents and also by sending a copy of the Summons in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode.
- (c) (Corporation defendants):
By leaving a copy and copy of the complaint with the registered agent, office or agent of each defendant corporation.

(d) (Other Service):

Name of Defendant _____
Name of Person _____
Summons given to _____

Name of Defendant _____
Name of Person _____
Summons given to _____

Sex ____ Race ____ Approx. age _____

Sex ____ Race ____ Approx. age _____

Place of service

Place of service

Date of Service _____ Time _____
Date of Mailing _____

Date of Service _____ Time _____
Date of Mailing _____

By _____, Deputy

By _____, Deputy

(e) (Not found):

The within named _____ not found in this County

This _____ day of _____, 20____.

Reason: _____

By _____, Deputy Sheriff of _____ County.